

**Minutes of the Parish Council Meeting
held at Kirdford Village Hall on Monday 16th May 2022 at 7.30pm**

Present:

Cllr Mrs A Gillett
Cllr Mr T Brooks
Cllr Mr D Gerrard
Cllr Mrs N Goddard
Cllr Mr D Irwin
Cllr Mr A Persson
Cllr Mr J Nichols
Cllr Mt T Piedade

In attendance:
Members of public: 0
Cllr Janet Duncton
Parish Clerk

86. Apologies for Absence: Cllr N Goddard, other commitments. District Cllr G Evans, other commitments.

87. Public Participation:

None.

88. Disclosures of Interest:

Cllr A Persson declared an interest in relation to item 18 as a resident of Bramley Close and Chairman of the Bramley Close Residents Association.

89. Approval of Meeting Minutes

To resolve that the minutes from the Parish Council Meeting held on 19th April 2022 and the Annual Parish meeting held on 19th April 2022 be signed as a correct record. Approved.

90. Reports from District and County Councillors

Cllr Janet Duncton

You will know that we have been making great improvements in our childrens and young people in care Service and at the end of March we had an Ofsted focused visit which was very positive. They looked at two main parts of the Service

The quality and effectiveness of assessments, care planning and the support provided to children and young people in care and 2, The quality, timeliness and impact of supervision, management oversight and decision making, social work capacity and caseloads.

A quick summary. The experience of children in care has significantly improved. Voice of the children heard and responded to. Performance reporting is thorough. Reviews of arrangements for children and young people has improved and is being sustained. More stable and permanent workforce is in place. Visible changes in the culture of the organisation. Virtual school is having a positive impact on children and young people in relation to their education and wellbeing. Political and Corporate support, including investment is supporting practice improvement. There is more

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work needed to improve health assessments for children, placements for children that are not regulated and audits.

I hope that you will agree that huge steps have been taken over the last 3 years and we know that we are not there yet but were getting there. Officers and Councillors think this is a fair report.

Next the roads and Potholes and yes we know there are still many to be done. However we have now taken on 2 Velocity road patching machines across West Sussex to proactively see and fill potholes before the regular inspections of Highways teams. I understand that these machines will be used to fill potholes sizeable enough to need filling under safety criteria but also to repair defects likely to further deteriorate and reach that level in the near future. I and I am sure yourselves hope that this means they will actually fill holes close together where one is not quite deep enough at the moment. Such a waste of time and money not to do them both at the same time so here's hoping this is what will happen.

As you know there are 11 Parish's in my County division and of course for the Platinum Jubilee they all have events. I would love to say I would get to all but you know this is not possible but I will however try to show up at some of the events in my Parish's. For those I don't make I hope you all have a great day to remember.

I think I mentioned this last month but just to say that 9 out of 10 applications for young ones starting School got their first choice. Never such a happy picture for the 1 that didn't get first choice but I am sure they will be helped with a choice. If anyone needs me to take up their case for them I am of course happy to do so.

Those who have travelled to Horsham via Broadbridge Heath will have noticed that the new Fire Station is going along well there.

That is about all the updates but of course if other news items come to me I will try and update you when I attend your meetings.

For those of you that I represent at Chichester District Council I know that Gareth will do a full set of notes for you. For those I didn't tell last month I was pleased to visit the new units built in Chichester next to Westward House for short term homeless families and single people. There are 17 new units and with some refurbishment at Westward House we managed another 3 so that's 21 extra homeless units.

Janet Duncton
County Councillor Petworth division
CDC Councillor Loxwood ward

Cllr Gareth Evans

Local Updates

Land West of Guildford Road (including Retail Unit)

I asked for a statement to be read out by Adrian Moss on my behalf at this planning committee meeting which was approved by all members of the planning committee

Loxwood Claypit application

It seems increasingly likely that this will go ahead on 18th May as planned. I will be attending this planning committee to speak in opposition to this application. I will be taking the opportunity to reflect the views of the many residents who have objected and who have spoken personally to me regarding their views on this application.

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Land South of Townfield

A meeting between the applicant and officers of the planning department was due to take place on 5th May but was postponed due to illness. The meeting will not take place on w/c 23rd May. According to the planning officer their water neutrality proposal requires further detail.

Lagoon 3

The next scheduled meeting is due to take place on Thursday 7th July at 2pm

Foxbridge Golf Course

Residents will have received the flyer through their door regarding a proposed health, eco leisure and accommodation destination at the old Foxbridge Golf Course.

The Substantia group who have put forward this proposal will hold a public consultation from 18th May - 1st June 2022

They will also be hosting an in-person event at Kelsey Hall, Chalk Road, Ifold, RH14 0UD on 18th May 2022 between 2pm. Residents will be able to view plans, speak with members of the team and offer your feedback.

I would like residents to know that I am aware of this application and will be attending this consultation in order to fully understand this application. Over the coming weeks I will be listening to the views of residents and the parish council in order that I can act as your voice to represent your opinions at the point that this planning application goes into Chichester District Council's planning department.

Should you have any questions or concerns about this proposal please email me gbevans@chichester.gov.uk or call 07958918056

District Wide Updates

Ukrainian Refugees

You may have seen in the news that Chichester was named the most generous place in the country for housing Ukrainian refugees. The Times newspaper identified the story after reviewing the figures released by the Home Office, which listed Chichester as having the highest rate of Ukraine visas when its population is taken into account. CDC recognises how generous our communities are, and how they always step forward when help is needed. West Sussex County Council is co-ordinating the response across the county, and CDC are supporting them with this.

Energy Bill rebate

Over the past few weeks CDC's Revenues, Benefits and Finance teams have been working incredibly hard to issue the Government's £150 rebate to those who are eligible. Thousands of payments have already been made and this work is continuing. The payment is intended to help with energy costs, which as you will know are rising considerably. CDC had lots of questions about the rebate scheme and so have created a short video taking people through the scheme and listing the eligible groups at: www.chichester.gov.uk/energybillsrebate2022

Email Newsletter

CDC would like to encourage local residents to sign up to their email newsletter 'initiatives+'. These are issued every month and provide the very latest updates. It's really easy to sign up at www.chichester.gov.uk/newsalerts

Enabling Grants

CDC will be launching this year's Enabling Grants scheme later this month. Businesses will be able to apply online between 9 and 30 May and guidance notes on the scheme will be available on the Business Support section of the website before the end of April. CDC's E-Biz newsletter will announce

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the forthcoming launch two weeks prior to the scheme going live to applications so that businesses have time to consider whether to apply. A key aspect of this year's scheme is that applications from businesses in the Green sector or for projects to reduce a business's environmental impact will be given priority.

Mental Health Awareness Week

This month CDC are supporting Mental Health Awareness Week (9 - 15 May), for those experiencing loneliness getting out to explore the community with others can be a great way to boost your mental health. CDC have 10 HeartSmart walks on offer during the Mental Health Awareness week ranging from a beginner 1 mile walk at Chichester Canal to a 6.5 mile walk around West Marden.

CDC are also celebrating 20 years of the HeartSmart Walks with a Walls Walk followed by celebratory tea and cake at the District Council. Bookings will open 3 weeks before the event with limited spaces. The latest Programme May - July 2022 is now available, with a huge variety of volunteer led walks taking place across the District. <http://www.chichester.gov.uk/heartsmart>

CDC are working with local businesses and offering Wellbeing Check ins for staff at George Ide Solicitors, St Richards nursery and Loxwood GP surgery.

CDC have their monthly Wellbeing 'drop in' at the Depot, for members of staff there who would like to make any lifestyle changes. Midhurst Rother College are holding their annually Community Day on Saturday 7 May, a day when the college opens its doors to the local community and invites clubs, groups, businesses and agencies to come and display what they have to offer.

Surgery Dates

My next round of District Councillor Surgery dates are as follows:

Sat 21st May (12-2pm) The Stag Inn, Balls Cross

Sat 11th June (11-1pm) Old Mill Cafe, Wisborough Green

Sat 18th June (12-2pm) The Onslow Arms, Loxwood

Saturday 2nd July (11-1pm) The Coffee Cup, Ifold (village shop)

Saturday 23rd July (12-2pm) The Half Moon, Northchapel

91. Election of Chair, Vice-Chair, Committees and Working Parties

Chair: Cllr A Gillett unanimous

Vice-Chair: Cllr N Goddard unanimous

Finance Committee:	Cllr T Brooks (Chair) Cllr D Irwin, Cllr A Gillett, Cllr N Goddard
Planning Committee:	All Councillors
Village Hall Representative:	Cllr N Goddard, Cllr D Gerrard
Recreation Ground:	Cllr M Osborne
Gatwick:	Cllr A Persson
Police Liaison:	Cllr N Goddard
Local Parishes North:	Cllr T Piedade
Environment:	Cllr J Nicholls
Health & Safety:	All Councillors
Footpaths:	Cllr D Irwin
Drains, Gulleys & Grips:	Cllr A Persson
PCC:	Cllr D Irwin
Human Resources:	Cllr D Irwin, Cllr D Gerrard, Cllr A Gillett
Emergency Plan:	Cllr A Gillett, Cllr T Brooks, Cllr M Osborne
Football Pavilion WG	Cllr T Brooks, Cllr A Gillett, Cllr N Goddard
Church Liason:	Cllr D Irwin

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92. Correspondence.

None received.

93. Chairperson's Announcements

The Chair thanked Cllr Persson for his assistance with repairing the village map.

Sussex flag to be raised on 16th June. Cllr Brooks to arrange.

The Royal Mail post box in Plaistow Road was in disrepair. Cllr Osbourne to liaise with Royal Mail.

There were a number of dead trees on the verge towards Wisborough Green. Mr Whitby at CDC to be contacted by the Clerk.

It was noted that Broadleaf Barn (opposite the village shop) is now on the market – Clerk to inform the Enforcement Officer

94. COVID-19 Update

It was noted that numbers were very low. As there was no significant risk at present it was agreed that this item would be removed from the agenda.

95. Finance

- a. Bank reconciliation (Appendix A) – this was approved.
- b. Monthly financial report - (Appendix B) – this was approved.
- c. Payments for approval (Appendix C) – these were approved.
- d. Precept for the year was approved in the sum of £74,345.00
- e. AGAR – approved and signed by the Chair and Clerk. Final Audit reported noted.

96. Fixed Assets Policy

It was agreed that the fixed assets policy would only include items with a value exceeding £500.

97. Insurance Renewal

The insurance renewal quotation submitted by Gallagher was approved in the sum of £4,271.03.

98. Planning

KD/22/00730/FUL - Case Officer: Sascha Haigh – Expiry Date 10 May.

Mr & Mrs Paul Ferguson Mill Cottage Linfold Road Strood Green Kirdford The erection of a 12m x 8m agricultural barn for the storage and maintenance of farm machinery and agricultural produce. The creation of a permeable track from the existing driveway to the barn. O.S. Grid Ref. 502486/125890 To view the application use the following link;

<https://publicaccess.chichester.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=R8Y8NSERMDY00>

The Parish Council had no objection to this application.

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SDNP/22/00761/FUL – Expiry Date 26 May. Comments required by 20 May.

Case Officer: Beverley Stubbington

Applicant: Nicky Shunter

Proposal: New vehicle access (retrospective) and erection 7 no. timber field shelters and stores. Siting of 1 no. caravan for the use as a day room. Metal fencing to delineate fields and provide secure enclosures for livestock.

Location: Windy Hill Ark, Land East of Bulchins Copse, A272 Croucham Lane to Linfold Road, Strood Green, Kirdford, West Sussex, RH14 0HL,

<https://planningpublicaccess.southdowns.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

It was considered that there was overdevelopment at this site, with inappropriate sub-division of farm land and an unproven need for shelters for livestock.

Foxbridge Golf Course

The Parish Council received a planning consultation notice on a proposed planning application on the site of Foxbridge Golf Course. It was agreed that a response would be prepared.

Decisions

KD/22/00204/LBC Mr & Mrs O Tucker Funtings Farm Plaistow Road Kirdford RH14 0JX Three bay garage. **PERMIT**

<https://publicaccess.chichester.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=R6CZLRERKFJ00>

SDNP/22/00791/HOUS Stable Cottage , Hawkhurst Court, Kirdford, West Sussex, RH14 0HS
New detached garage **Approved**

<https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R7AX67TUI9300>

Enforcement Notices: None received.

99. Planning Enforcement / TPOs

None received.

100. Kirdford PCC Grant

A grant application from Kirdford PCC was approved in the sum of £1,200 for the upkeep of the Church grounds.

101. Common Land

It was agreed that areas of common land in the parish should be identified. Clerk to obtain common land map.

102. Recreation Ground and Pavilion Upkeep - Update

Deferred to next meeting.

103. Village Hall Refurbishment

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As KPC had not received the results of the condition survey, this item was deferred to the June meeting.

104. Growers Green Replacement Trees

It was noted that three of the trees on Growers Green had died and replacement trees should be obtained. This would be reviewed in the Autumn.

105. Jubilee Celebrations

It was noted that plans for the jubilee celebrations were well advanced. It was agreed to seek volunteers to help on 4th June. Posters would be put on noticeboards around the village.

106. Health & Safety

Nothing reported.

107. Public Participation

None

108. Date of next meeting: 20 June 2022 at 7.30pm.

18 July
19 September
17 October
21 November

109. Matters for Consideration at the Next Meeting

Recreation Ground and Pavilion Upkeep
Village Hall Refurbishment Update.

Amanda Gillett
Chairman

20.6.22
Date